

BOARD ORGANIZATIONAL MEETING

An annual organizational board meeting shall be held each January. All newly elected board members will assume their duties and take the oath of office at this meeting. At the annual meeting, the board shall appoint all necessary board officers and committees.

The board shall elect from its members a president, a vice-president, a secretary, and a treasurer, at the first regular meeting after newly elected board members have been sworn in and prior to conducting any other business.

The current board president shall assume chairmanship of the meeting for the purpose of electing a board president. Ballots for officers may be cast in secret but the total vote for each candidate shall be recorded by the secretary.

Legal Reference: Neb. Statute 79-724
 84-712
 84-1413

Cross Reference: 201.01 Board Powers and Responsibilities
 201.02 Board Membership - Elections/Appointment

Approved: 08-09-04

Reviewed: 07-11-05

Revised: 08-08-05

07-09-07

PRESIDENT

It shall be the responsibility of the board president to lead a well-organized board in an efficient and effective manner. The board president shall set the tone of the board meetings and, as the representative of the consensus of the board, speak on behalf of the board to the public.

The president of the board shall be elected by a majority vote at the organizational meeting each year to serve a one year term of office.

The president, in addition to presiding at the board meetings, shall take an active role in board decisions by discussing and voting on each motion before the board in the same manner as other board members. However, before making or seconding a motion, the board president shall turn over control of the meeting to either the vice president or other board member.

The board president has the authority to call special meetings of the board. Prior to board meetings, the board president shall consult with the superintendent on the development of the agenda for the meeting.

The board president, as the chief officer of the school district, shall sign employment contracts and sign other contracts and school district warrants approved by the board and appear on behalf of the school corporation in causes of action involving the school district.

It is the responsibility of the president to appoint all committees whose appointment is not otherwise determined.

Legal Reference: Neb. Statute 79-564
 79-566 to 574

Cross Reference: 201.01 Board Powers and Responsibilities

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BOARD COMMITTEES

Committees will be appointed by the president of the board. These committees are created for specific tasks of seeking information or investigation and will report back to the board for its consideration and action. In so far as possible, announcement of committee meetings will be made at meetings of the board, and the time and place of the meetings incorporated into the minutes for purposes of public announcement. Committee action is considered to be advisory only. Each committee will have a chairperson appointed by the president. The President of the board shall be an ex officio member of all committees. The following committees are appointed at the annual board organizational meeting for one year:

1. Committee on Finance. It will be the primary duty of the Committee on Finance to review in detail the monthly claims submitted to the Board of Education and make appropriate motions for adoption or deletion at the meeting of the Board of Education.
2. Committee on Personnel. It shall be the primary function of the Committee on Personnel to review those regular personnel action items presented at each monthly meeting and make appropriate motions for their approval or modification at the regular meeting of the entire Board.
3. Committee on Buildings and Grounds. It shall be the primary function of the Committee on Buildings and Grounds to prioritize the improvement project goals for the district. The committee will conduct an annual tour and inspection of district facilities with the superintendent for the purpose of discussing needed improvement projects.
4. Committee on Instruction and Americanism. It will be the purpose of this subcommittee to meet the statutory responsibilities of Nebraska School Law 79-724. This committee will review as appropriate all textbook adoptions, recommendations for the establishment of curriculum, and all the matters as appropriate which affect the curriculum and instruction of this school district.

Legal Reference: Neb. Statute 79-724

Cross Reference: 201.01 Board Powers and Responsibilities
203.01 Board Organizational Meeting

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DEPOSITS AND TRANSFERS

Each year at its annual meeting, the board shall designate by resolution the name and location of the Nebraska located financial depository institution or institutions to serve as the official school district depository or depositories. The maximum deposit amount to be kept in the depository shall be stated in the resolution. The amount stated in the resolution must be for all depositories and include all of the school district's funds.

It shall be the responsibility of the board secretary to include the resolution in the minutes of the meeting.

When the necessity for a fund has ceased to exist, the balance may be transferred to another fund or account by board resolution. School district monies received without a designated purpose may be transferred in this manner. School district monies received for a specific purpose or upon vote of the people may only be transferred by board resolution when the purpose for which the monies were received has been completed.

It shall be the responsibility of the superintendent to make recommendations to the board regarding transfers and to provide the information justifying the transfer.

Cross Reference: 203.01 Board Organizational Meeting
 203.05 Treasurer
 705.01 Local, State, Federal or Miscellaneous Revenue

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DISTRICT ANNUAL REPORT

The superintendent or designee shall annually prepare a written report informing the public of the following areas of district characteristics and student achievement results:

- Student demographics, including enrollment by grade, number of students receiving free or reduced meals and number of special education students.
- District financial information including levy, total budget, valuation per pupil, per pupil costs and local, state and federal revenue.
- Student academic performance including results of standardized tests, average g.p.a. for students, graduation rates and dropout rates.

The annual report shall be communicated to the public by mailing to all district residents.

Legal Reference: NDE Rule 10.004.01A4
 NDE Rule 10.004.06A1

Cross Reference: 1001 Principles and Objectives for Community Relations
 1005 Public Participation in the School District

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